

IN TOWN COUNCIL
DEXTER, MAINE

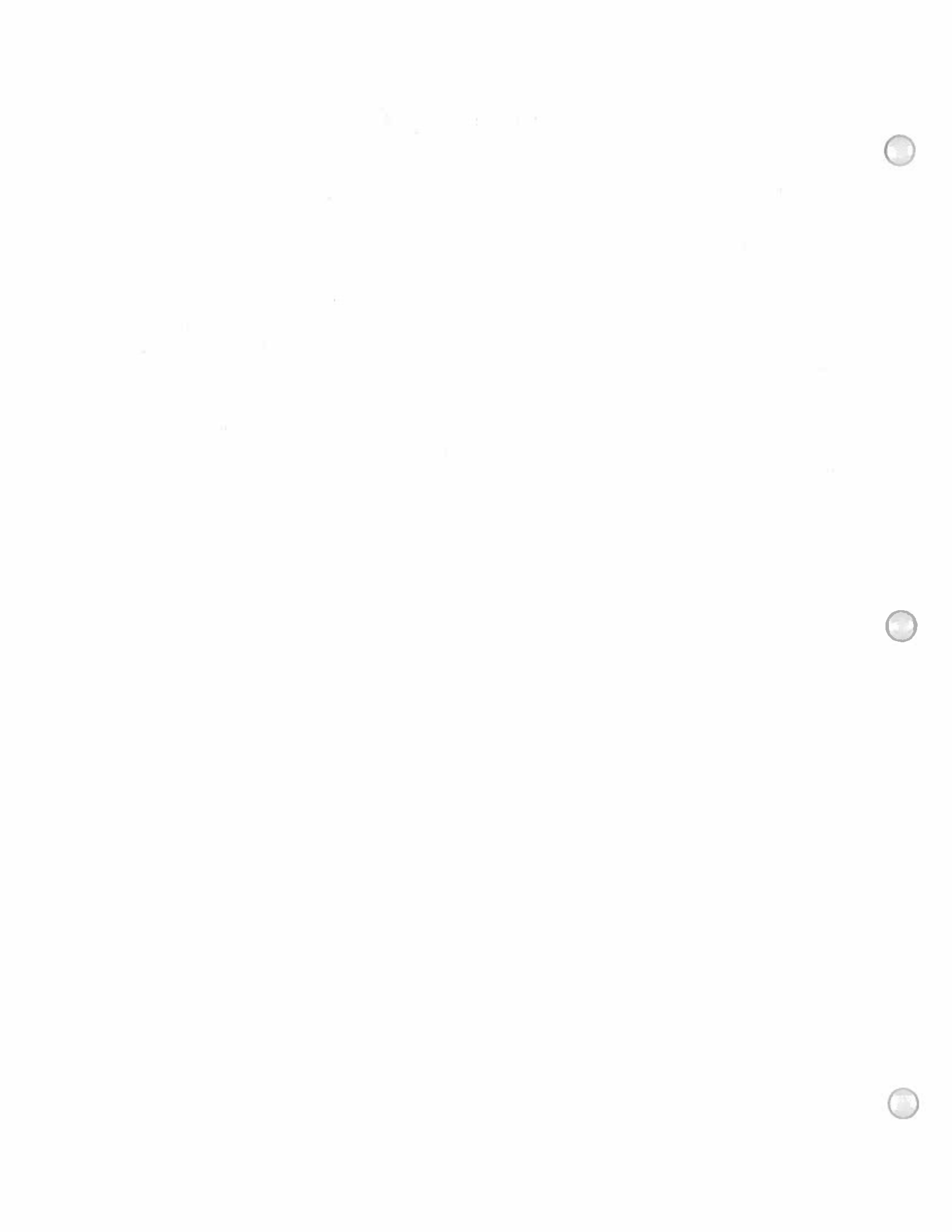
ORDINANCE C2023-06

SEPTEMBER 21, 2023

BE IT ORDAINED, that the Dexter Town Council hereby amends the Town Code Chapter 9.8-5 Compensation and Reimbursements as follows:

F. All employees and municipal officials who are not receiving a monthly flat rate amount for use of their personal vehicle when conducting official Town business will be reimbursed ~~at a rate set annually and base on comparative data per the current IRS Standard Mileage Rate.~~ When operating personal vehicles outside of Town on official municipal business, those individuals ~~receiving a monthly flat rate amount~~ may file a claim for applicable mileage. Claims must be filed on the appropriate reimbursement request forms which are available through the Finance Officer. ~~Mileage reimbursement rates will be reviewed annually for the purpose of adjustment.~~

Filed October 12, 2023
HEIDI KINNEY



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PROPOSED ORDINANCE

OCTOBER 12, 2023

WHEREAS, the Dexter Town Council realizes the resources available to the public with internet access for most town functions including renewals of vehicle registrations, fishing and hunting licenses, ATV/Snowmobile/Boat renewals, and vital record requests; and

WHEREAS, the Dexter Town Council realizes the need for extended office hours to accommodate the residents working out of Town; and

WHEREAS, the Dexter Town Council sets the Municipal Office hours as follows: Employees will work four (4) ten (10) hour days. Staff hours will be from 7:00 AM to 5:30 PM with a thirty (30) minute lunch. Public hours will be 7:30 AM to 5:00 PM Tuesday through Friday.

WHEREAS, if a paid holiday falls on a Monday, the employee will be given eight (8), hours of time to be used at a later date.

NOW THEREFORE, be it ordained that the Dexter Town Council hereby amends Chapter 9.8 Personnel as follows:

Sec. 9.8-4 Work schedules, hours and attendance.

(b) The standard hours of operation of the town office are ~~8:30~~ 7:30 a.m. to ~~4:30 p.m.~~, **5:00 p.m. Monday-Tuesday** through Friday.

Sec. 9.8-5 Compensation and reimbursements.

(d) Paychecks will generally be available no later than the following ~~Thursday~~ **Friday**, unless other conditions warrant.

